

Winhills Primary Academy

Part of The Diamond Learning Partnership Trust
Established in the Queen's Jubilee Year 2012

Off Duck Lane, St Neots, Cambridgeshire PE19 2DX
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C.E.O Mrs Susannah Connell BSc MA (Ed Mgt) NPQH
Headteacher: Mrs Roxanne d'Arcy BA (Hons)

17th January 2025

Dear Parent/Guardian

Bikeability training – 4-day course beginning Monday 3rd February 2025.

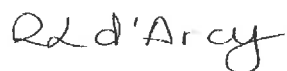
Last Year you signed your child up for the course and agreed that

- their bike would be roadworthy
- they would wear a helmet in good condition
- they may have their photograph taken solely for the purpose of advertising for Outspoken training

I have confirmed your child's details with the cycle trainers and informed them about special or medical needs.

For the first day, the children will be training on the playground with the remaining three days conducted on the road.

Yours sincerely



Mrs Roxanne d'Arcy

Headteacher

On behalf of Winhills Primary Academy (Part of the DLPT)

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Registered Company No: 8062508. Registered Office: Andrew Road, Eynesbury, St. Neots, Cambs. PE19 2QE



Please check your child's cycle before the start of the course. If the cycle is not roadworthy, pupils won't be able to participate in the course. Faults are often easily fixed but occasionally a new part from a bike shop is required so please check your child's cycle well in advance.

Cycle Checklist

Please tick off the cycle, helmet and clothing checks below:

1. MECHANICAL CONDITION:
Are the saddle, handlebars and wheel fixed on tight? ☐

2. FRAME & SEAT POST:
Is the frame the appropriate size for your child?
Can your child comfortably touch the floor with their toes whilst sat on the saddle? ☐

3. BRAKES:
Does the cycle have a working front and rear brake capable of stopping the cycle?
Can your child comfortably reach and operate the brake levers? ☐

4. TYRES:
Are both tyres inflated to the required tyre pressure stamped on the side of the tyre? ☐

5. CHAIN:
Have you cleaned and oiled the chain? ☐

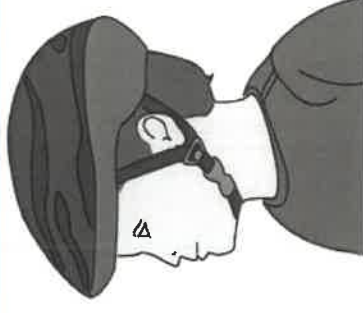
6. GEARS:
If present, do the gears change smoothly without any delays? ☐



Did you know? Many local bike shops offer free cycle checks for Bikeability participants.

For advice and videos on checking cycles, helmets, and clothing before a course, please visit our website: www.outspokentraining.co.uk/parental-information/

Helmet Checklist



- ☐ 1. Does the helmet conform to BS EN 1078:1997 or equivalent (check sticker inside the helmet)?
- ☐ 2. Does the helmet sit comfortably on the top of your child's head?
- ☐ 3. Is the peak of the helmet sitting about two finger widths from your child's eyebrows?
- ☐ 4. Do the side adjusters sit just below your child's ears forming a nice V on either side of their head?
- ☐ 5. When done up, does the chin strap allow for two fingers to fit between the buckle and your child's chin?

Clothing Checklist

PLEASE ENSURE YOUR CHILD HAS A WAY OF CARRYING WATER BOTTLES, MEDICATION, ETC SUCH AS A BACKPACK.
If your child has their own Hi-Viz, please send this to school with them so they can wear this for training.

Please ensure that your child will be dressed appropriately for the weather conditions each day:

1. **WINTER:** Gloves, a coat and extra warm clothes to wear during the training.
2. **SUMMER:** Sun cream and a water bottle.